

# ***Belmont Lake Cottagers' Association***

## ***Board Meeting Minutes***

**Monday, August 13, 2012**

### **Present:**

Greg Alexander, Brian Deas, Evan Meyers, Larry Pick, Peter White

**Regrets:** Courtney Belanger, Brandon van Asten

### **1. Appointment of Directors, Assignment of Responsibilities**

- The following appointments were approved by the board of directors  
President: Peter White  
Treasurer: Larry Pick  
Secretary: Greg Alexander  
Directors: Brian Deas, Evan Meyers, Courtney Belanger, Brandon van Asten
- The directors agreed to the following responsibilities in addition to their formal roles:  
Peter White: HBMLA representative  
Larry Pick: Permanent resident coordinator, cottage watch  
Greg Alexander: Newsletter content and calendar coordinator, rock marking  
Courtney Belanger: e-communications (email / web / Facebook / Twitter)  
Brian Deas: Social program coordinator  
Evan Meyers: Membership (including road rep) coordinator, Lake Party host  
Brandon van Asten: Lake Stewardship, fishing derby, fishing instructor

### **2. Newsletter**

- Greg agreed to be the editor for the newsletter
- Greg will set the schedule now to avoid a last minute rush
- Greg will keep a list of articles and who is responsible for them – the board will send their ideas to Greg
- Evan proposed a new partial outsource approach for the newsletter. He will work with Peter to prepare a proposal for review by the board

### **3. Social Programs Survey**

- Brian will work with Peter to draft a survey to determine what our members value most
- We will ask FOCA to administer the survey
- Only members will be asked for feedback

### **4. Reminder for Last Year's Members Who Have Not Yet Renewed**

- Greg will compose the content for the reminder
- Peter will provide the email list

## **5. HBMLA Meeting**

- Peter will attend the next meeting of HBMLA at Kasshabog Lake
- This meeting is to review the latest draft of the Official Plan and Zoning Bylaws
- The drafts can be downloaded from the township web site

## **6. Membership**

- Current membership is at 226
- Peter reviewed the comments and who has volunteered for what
- Peter will send the membership list to all board members

## **7. Regatta**

- There were lots of volunteers at the regatta
- The day was shortened by rain, but the feedback was very positive
- Brian proposed a number of activities for next year's regatta such as tug of war, face painting, limbo, dunk tank. These ideas will be reviewed next year well before the event
- Brian asked if it would be better to schedule the regatta on the Saturday with the Sunday as the rain date. Peter will ask the other lake reps attending the HBMLA meeting what they do. This should be included in the survey of social programs

## **8. Calendars this year**

- Road reps are distributing the calendars to members who expressed an interest in buying one for \$5.00. They are providing a refund for those members who prepaid \$10.00
- To date, we have collected \$385 in calendar revenue. The cost is \$587

## **9. Financial Issues**

- Peter has discussed buying GIC's with the TD Bank. Rates are so low that the interest income would barely cover the higher bank fees incurred by not carrying \$10,000 in our chequing account
- Peter will work with Larry to transfer the treasurer's responsibilities, Greg asked to be included in these discussions
- Larry, Greg and Evan need to visit the TD Bank and complete forms for signing authority

## **10. Signs**

- Brian will update the various signs around the lake for next year's events
- Larry will pick up the sign near the dump
- Greg will work out a system for easily updating the signs from year to year

## **11. Proposed Dates for 2013 Activities**

- Evan will prepare a draft of dates for next year's events for feedback from the board

**Summary of Follow up Items:**

1. Set schedule for newsletter process for next year - Greg
2. Prepare a draft of a partial outsource for the newsletter – Evan, Peter
3. Prepare a draft of a social program survey – Brian, Peter
4. Compose the content for the reminder email - Greg
5. Send membership list to the board, including members last year not this – Peter **DONE**
6. Ask other lake reps about timing of their regattas - Peter
7. Transfer treasurer responsibilities to Larry – include Greg in the discussions- Peter
8. Complete banking signature forms at the TD Bank (contact Teresa Todd at 705-778-3375) –  
Larry, Greg, Evan
9. Work out a system for easily updating signs each year - Greg
10. Draft dates for next year's events - Evan