

Belmont Lake Cottagers' Association

Board Conference Call Minutes

Tuesday, April 2, 2013

Present:

Greg Alexander, Brian Deas, Evan Meyers, Larry Pick, Brandon van Asten, Peter White

Absent: Courtney Belanger, Gerry Hutcheon,

Background: This conference call was held to review preparations for the 2013 season.

1. Newsletter Update

- All articles are complete and a second draft is now on Box.com in folder Draft 2
- There will be a small change to the financial commentary as the final close is completed
- There will be changes to the Water Level article to capture the discussion at the CVCA meeting on April 18, 2013
- Greg will add some verbage about volunteers to run the regatta in that article
- Greg will forward the articles to Brenda, along with tips on lay-out done in past years
- Greg will ask Brenda if we can have a draft of the newsletter for the board by April 23, before it goes to press

2. Calendar Update

- The calendar is mostly complete
- Evan has asked for a few additions to the explanations of the photos
- Evan will get prices for printing 100 and 150 and make a recommendation by email to the board. The board will then provide feedback to Evan, who will communicate with Lisa and Uta the final production quantity

3. Signage Update

- Greg is getting a quote on a design for a reusable sign holder

4. Member Directory Update

- Larry has completed most of the updates to Quickbooks to capture the feedback from the first draft. He will upload the file to box.com so Peter can access the updates and prepare a second draft
- Peter will send the second draft to the board for feedback
- Current thinking is 300 to be printed, to be finalized at our conference call on May 7

5. Website Updating

- Courtney has resigned from the board due to workload and family reasons. **Many thanks to Courtney for bringing us this far on our website**
- Greg will assess the website and develop recommendations for updating in the future

6. Water Testing

- Brandon will be doing tests of ecoli and phosphorus three times per year – spring, summer and fall.
- The board should recommend where testing should be done. Some suggestions during the call were:
 - Inflow at the North and Crowe (Deer) Rivers
 - Outflow in the bay at Crowe River
 - Sawmill Bay

7. Next Meeting

- The next meeting of the board will be a conference call on Tuesday, May 7 at 7:00pm
- Peter will set up the call and draft an agenda.
- The focus of the meeting will be to finalize plans for the delivery of the newsletter and member directory, selling calendars and posting signage

Thanks to the board for all your contributions